

GIADA SCALORBI

SOLO INFORMAZIONI 12

SOLO INFORMAZIONI 54

SOLO INFORMAZIONI

SOLO INFORMAZIONI

SUMMARY

Operations manager demonstrating effective leadership in all aspects of work. Cost cutting and in streamlining operations.

Qualified operations manager with solid experience in the management of all levels of different projects including budgeting and administration.

SKILLS

- Efficient in performing several tasks simultaneously
- Project management
- Product development
- Conflict Resolution
- Well Organized
- Meeting Oriented deadlines
- Exceptional interpersonal communication
- Effective Leaders
- Budget development and business plan
- Training / Staff Development
- Objectives consistently achieved

WORK EXPERIENCES

O.C.C Operation Control Center

Airone - Viale A. Marchetti 111 Roma

10/2001 - 11/2009

- Flight schedule management
- Airport management sla
- Aircraft maintenance management
- Coordination and optimization in operating fleet on duty
- Management of airport slots with Eurocontrol and overflight permissions
- Management and control ATC routes
- Management and Catering Control
- Management and supervision Station Manger
- Hire broker research aircraft
- Management and optimization of the company's air fleet on duty

Baggage Prorate Officer

Alitalia - P.zza Almerico da Schio Roma

11/2009 - 03/2016

- Caring customer, handling passenger complaints
- Customer services
- IATA clearing house invoices process
- Lost and found
- Baggage prorates rules
- Baggage delivery rules
- Relations with other airline companies about prorate process
- Invoice processing
- Development and creation of a prorate baggage working model and staff training
- Archive management

Ground Administrative Support

Alitalia - P.zza Almerico da Schio Roma

03/2016 - 07/2023

- Containment costs
- Supplier management
- Control and development budget
- Issuing invoices
- Administrative management and containment means runway maintenance costs
- Administrative management, cost control and optimization services world's VIP lounges
- Administrative management and rapport passengers supplier misdirected on FCO airport

- Containment costs
- Supplier management
- Control and development budget
- Management and efficiency contracts
- Administrative management and containment means runway maintenance costs and property facility management

EDUCATION

Degree in Aerospace Engineering-La Sapienza Roma

High school graduation: aeronautical technical expert istituto tecnico aeronautico - Forlì

CERTIFICATES AND TRAININGS

Pilot license

Office, Adobe Acrobat, Alis, Sabre , Acm, Sitatex, Business object, Fleetwatch, Fleetrack Bex query designer and Analyzer

CFMU course (Eurocontrol)

Crm, Sap

Sis (simplified invoicing and IATA settlement)

IATA working group drafting new rules of baggage prorate manual (released may 2014) Dangerous goods course

level 5 of British-school

Airport security course

English language proficiency

International swimming judge

President of a no-profit association study support and specialization in attention disorders